



Annual Institutional Profile Report

For Academic/Fiscal Year 2012-2013

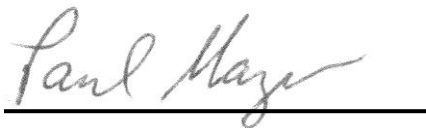
Preface

I am pleased to submit the 2013 Annual Institutional Profile for Sussex County Community College (SCCC). This submission fulfills the 1994 Higher Education Restructuring Act mandate to “prepare and make available to the public an annual report on the condition of the institution.” The Office of the Secretary of Higher Education established the structure of the report and the Office of Finance and Research provided the student data. The Office of Institutional Research and Assessment at SCCC compiled the other report elements.

Over the past year the College has added 12 new Certificates of Achievement (COAs). COAs are short-term certificates for professional development that can be completed in 12 months or less, ranging in career/skill areas from Bookkeeping to Social Media to Technical Support. The College has also launched a new Strategic Plan, laying out its goals for the next three years.

Over the past several years SCCC has experienced significant enrollment decreases due to demographic changes in the service area. Nevertheless, through careful budgeting and planning we are meeting the academic and employment needs of our students.

Sussex County Community College is adapting to the changing landscape of higher education through ongoing evaluation of its goals and the needs of its students, the community it serves, and the state of New Jersey. We continue to make progress in finding effective educational solutions for the community we serve.

A handwritten signature in cursive script, reading "Paul Mazur", is positioned above a solid horizontal line.

Dr. Paul Mazur, President
Sussex County Community College

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II. Data By Category

II.A. Accreditation Status

II.A.1. Institutional Accreditation

Sussex County Community College is licensed by the State of New Jersey. It is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Secondary Schools. The college was initially awarded accreditation in 1993. The college was visited again by the Middle States accreditation team five years later, in 1998. Following this visit the college was granted accreditation for the standard ten year period. Sussex County Community College was granted reaccreditation by the Middle States Commission on Higher Education again in 2008. SCCC submitted their Periodic Review Report (PRR) to the Commission in June 2013, which is a mid-point response to the prior accreditation visit.

II.A.2. Professional Accreditation

The following programs are individually accredited:

Program	Agency
<ul style="list-style-type: none"> • Medical Assistant • Surgical Technology 	Commission on Accreditation of Allied Health Education Programs (CAAHEP)
<ul style="list-style-type: none"> • Medical Office Administration • Medical Coding and Billing • EKG Technician • Phlebotomy Technician 	National Health Career Association
<ul style="list-style-type: none"> • Emergency Medical Technician 	New Jersey Department of Health and Senior Services Office of EMS
<ul style="list-style-type: none"> • Home Health Aide Training 	New Jersey Board of Nursing
<ul style="list-style-type: none"> • Certified Nurse Aide 	NJ Department of Health and Senior Services

II.B. Number of Students Served

II.B.1. Number of Undergraduate Students by Attendance Status

Total Fall Headcount Credit Enrollment by Status		
	Fall 2011	Fall 2012
Full-Time	2,202 (58.0%)	1,906 (56.0%)
Part-Time	1,592 (42.0%)	1,496 (44.0%)
Total	3,794	3,402
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Fall Enrollment Survey.</i>		

II.B.2. Number of Graduate Students by Attendance Status

At Sussex County Community College there are no graduate students.

II.B.3. Number of Non-Credit Students Served

Total Non-credit Enrollment				
	FY 2011		FY 2012	
	Open Enrollment	Customized Training	Open Enrollment	Customized Training
Total Number of Registrations¹	3,623	250	2,635	202
Unduplicated Headcount	1,537		1,127	
Total Clock Hours²	92,872	1,864	84,249	1,212
Total FTEs³		4	187	3
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from SURE Non-credit Open Enrollment file and NJ IPEDS Form #31, Customized Training. ¹Includes all registrations in any course that started on July 1 through June 30. ² 1 Clock Hour = 60 Minutes. ³FTEs were computed by converting clock hours to credit hours (by dividing by 15), then converting credit hours to FTEs (dividing by 30).</i>				

II.B.4. Unduplicated Number of Students

Unduplicated Enrollment		
	FY 2011	FY 2012
Headcount Enrollment	5,241	5,089
Credit Hours	77,032	77,409
FTEs	2,568	2,580
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS 12-Month Enrollment Survey.</i>		

II.C. Characteristics of Undergraduate Students

II.C.1. Mean Math, Reading and Writing SAT Scores

N/A. This section is only required of senior public institutions, therefore is not applicable to Sussex County Community College.

II.C.2. Student Enrollment in Remediation

At Sussex County Community College Accuplacer Online is used to determine remediation need. There are five subtests administered through Accuplacer Online: Reading Comprehension, WritePlacer, Sentence Skills, Arithmetic, and Elementary Algebra. All students are required to take the basic skills placement test unless: they qualify for exemption based on their SAT scores, transfer credits, an approved basic skills test taken at another college or university, or, they have already earned a college degree. Students taking SCCC courses approved for personal enrichment or meeting a special program standard or exception can also satisfy a waiver condition. In addition to the five Basic Skills sub-tests, students intending to take Pre-calculus and Calculus courses at SCCC are required to take an additional College Level Mathematics section of the Accuplacer test which is used to gauge readiness for these courses.

Students who achieve a score of 530 or more in the Mathematics section of the SAT are exempt from the math subtest of the placement test. Students who achieve a score of 540 or more in the Critical Reading section of the SAT are exempt from the reading comprehension subtest. Students may also be waived from the Accuplacer if they have taken the ACT and their cut-off scores are 23 for subject specific areas.

Remedial Course Enrollment			
	Total Fall Undergraduate Enrollment	Number of Students Enrolled in 1 or more Remedial Courses	Percent of Total Enrollment
Fall 2011	3,794	1,070	28.2%
Fall 2012	3,402	946	27.8%
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from SURE Fall Enrollment file.</i>			

Remedial Course Enrollment of First-time, Full-time (FTFT) students			
	Total Number of FTFT Students	Number of FTFT Enrolled in 1 or More Remedial Courses	Percent of FTFT Enrolled in 1 or More Remedial Course
Fall 2011	679	410	60.4%
Fall 2012	558	340	60.9%
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from SURE Fall Enrollment file.</i>			

Remedial Course Enrollment of First-time, Full-time (FTFT) Students by Subject		
	Fall 2011	Fall 2012
Computation	201 (29.6%)	193 (34.6%)
Algebra	148 (21.8%)	100 (17.9%)
Reading	226 (33.3%)	201 (36.0%)
Writing	158 (23.3%)	155 (27.8%)
English	10 (1.5%)	14 (2.5%)

Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from SURE Fall Enrollment file.

II.C.3.a. Total Student Enrollment by Status and Race/Ethnicity

Enrollment by Status and Race/Ethnicity, Fall 2012								
	W	B	H	A/PI	AI/AN	NRA	U	Total
Full-Time	1,641	47	139	25	6	16	32	1,906
Percent Full-Time	86.1%	2.5%	7.3%	1.3%	0.3%	0.8%	1.7%	100.0%
Part-Time	1,327	27	93	20	1	1	27	1,496
Percent Part-Time	88.7%	1.8%	6.2%	1.3%	0.1%	0.1%	1.8%	100.0%
Total	2,968	74	232	45	7	17	59	3,402
Percent of Total	87.2%	2.2%	6.8%	1.3%	0.2%	0.5%	1.7%	100.0%

Legend: W=White Non-Hispanic, B=Black, H=Hispanic, A/PI=Asian/Pacific Islander, AI/AN=American Indian/Alaskan Native, NRA=Non-Resident Alien, U=Unknown and includes 2 or more races.

Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Fall Enrollment Survey.

II.C.3.b. Enrollment by Status and Sex

Enrollment by Status and Sex, Fall 2011 and Fall 2012						
	Fall 2011			Fall 2012		
	Full-Time/ % of Full-Time	Part-Time/ % of Part-Time	Total	Full-Time/ % of full-time	Part-Time/% of part-time	Total
Male	1,191 (54.1%)	617 (38.8%)	1,808 (47.7%)	972 (51.0%)	628 (42.0%)	1,600 (47.0%)
Female	1,011 (45.9%)	975 (61.2%)	1,986 (52.3%)	934 (49.0%)	868 (58.0%)	1,802 (53.0%)
Total	2,202 (100%)	1,592 (100%)	3,794 (100%)	1,906 (100%)	1,496 (100%)	3,402 (100%)

Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Fall Enrollment Survey.

II.C.3.c. Enrollment by Status and Age

Enrollment by Status and Age, Fall 2012						
Age Category	Full-Time	Percent Full-Time	Part-Time	Percent Part-Time	Total	Percent Total
< 18	7	0.4%	150	10.0%	157	4.6%
18-19	889	46.6%	182	12.2%	1,071	31.5%
20-21	588	30.8%	287	19.2%	875	25.7%
22-24	189	9.9%	294	19.7%	483	14.2%
25-29	119	6.2%	173	11.6%	292	8.6%
30-34	25	1.3%	86	5.7%	111	3.3%
35-39	28	1.5%	79	5.3%	107	3.1%
40-49	34	1.8%	132	8.8%	166	4.9%
50-64	25	1.3%	99	6.6%	124	3.6%
> 65	0	0.0%	9	0.6%	9	0.3%
Unknown	2	0.1%	5	0.3%	7	0.2%
Total	1,906	100.0%	1,496	100.0%	3,402	100.0%

Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Fall Enrollment Survey.

II.C.4. Financial Aid from State, Federal, and Institution-Funded Programs

Financial Aid from State, Federal, and Institution-Funded Programs, FY 2011-2012			
STATE PROGRAMS			
	Recipients	Dollars	\$/Recipient
Tuition Aid Grants (TAG)	575	\$749,000	\$1,302.61
Educational Opportunity Fund (EOF)	0	0	-
Outstanding Scholars (OSRP)	0	0	-
Distinguished Scholars	1	0	-
Urban Scholars	0	0	-
NJ STARS	75	\$215,000	\$2,866.67
NJCLASS Loans	5	\$17,000	\$3,400.00
FEDERAL PROGRAMS			
	Recipients	Dollars	\$/Recipient
Pell Grants	1,332	\$4,148,000	\$3,114.11
College Work Study	48	\$73,000	\$1,520.83
Perkins Loans	0	0	-
SEOG	119	\$47,000	\$394.96
PLUS Loans	9	\$54,000	\$6,000.00
Stafford Loans (Subsidized)	584	\$1,414,000	\$2,421.23
Stafford Loans (Unsubsidized)	657	\$1,697,000	\$2,582.95
SMART & ACG or other	73	\$250,000	\$3,424.66
INSTITUTIONAL PROGRAMS			
	Recipients	Dollars	\$/Recipient
Grants/Scholarships	513	\$650,000	\$1,267.06
Loans	0	0	-
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from NJIPEDS Form #41 Student Financial Aid Report.</i>			

II.C.5. First-Time Undergraduates Enrollment by State of Residence

First-Time Undergraduates Enrollment by State of Residence		
	Fall 2011	Fall 2012
State Residents	605 (89.1%)	506 (90.7%)
Non-state Residents	74 (10.9%)	52 (9.3%)
Total	679 (100%)	558 (100%)
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from SURE Fall Enrollment Survey.</i>		

II.D. Student Outcomes

II.D.1.a. Four-, Five-, and Six-Year Graduation Rate by Race/Ethnicity

N/A. This section is only required of senior public institutions, therefore is not applicable to Sussex County Community College.

II.D.1.b. Two-Year Graduation Rate of First-Time, Full-Time (FTFT), Degree/Certificate-Seeking Students

Two-Year Graduation Rate of Fall 2008 FTFT Degree/Certificate-Seeking Students	
Fall 2008 FTFT Cohort	780
Number Graduated After 2 Years	62
Percent Graduated After 2 Years	7.9%
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Graduation Rate Survey.</i>	

Two-Year Graduation Rate of Fall 2009 FTFT Degree/Certificate-Seeking Students	
Fall 2009 FTFT Cohort	821
Number Graduated After 2 Years	76
Percent Graduated After 2 Years	9.3%
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Graduation Rate Survey.</i>	

II.D.1.c. Three Year Graduation and Transfer Rates of Fall 2008 First-Time, Full-Time (FTFT), Degree/Certificate-Seeking Students by Race/Ethnicity

Three Year Graduation and Transfer Rates of Fall 2008 FTFT Degree/Certificate-Seeking Students by Race/Ethnicity							
	W	B	H	A/PI	NRA	O*	Total
Fall 2008 FTFT Cohort	679	26	40	9	12	14	780
Number Graduated After 3 Years	165	0	9	2	3	1	180
Percent Graduated After 3 Years	24.3%	0.0%	22.5%	22.2%	25.0%	7.1%	23.1%
Number Transferred	124	9	6	4	2	4	149
Percent Transferred	18.3%	34.6%	15.0%	44.4%	16.7%	28.6%	19.1%
Legend: W=White Non-Hispanic, B=Black, H=Hispanic, A/PI=Asian/Pacific Islander, AI/AN=American Indian/Alaskan Native, NRA=Non-Resident Alien. *Other includes American Indian and Unknown Race.							
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Graduation Rate Survey.</i>							

Three Year Graduation and Transfer Rates of Fall 2009 FTFT Degree/Certificate-Seeking Students by Race/Ethnicity							
	W	B	H	A/PI	NRA	O*	Total
Fall 2009 FTFT Cohort	750	15	33	4	1	18	821
Number Graduated After 3 Years	142	1	2	0	0	4	149
Percent Graduated After 3 Years	18.9%	6.7%	6.1%	0.0%	0.0%	22.2%	18.1%
Number Transferred	187	4	6	1	0	5	203
Percent Transferred	24.9%	26.7%	18.2%	25.0%	0.0%	27.8%	24.7%
Legend: W=White Non-Hispanic, B=Black, H=Hispanic, A/PI=Asian/Pacific Islander, AI/AN=American Indian/Alaskan Native, NRA=Non-Resident Alien. *Other includes American Indian and Unknown Race.							
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Graduation Rate Survey.</i>							

II.D.2. Third Semester Retention of First-Time Undergraduates

Third Semester Retention of First-Time Undergraduates, Fall 2010-Fall 2011			
Attendance Status	Fall 2010 First-Time Undergraduates	Retained in Fall 2011	Retention Rate
Full-Time	723	460	63.6%
Part-Time	110	54	49.1%
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Fall Enrollment Survey, Part E.</i>			

Third Semester Retention of First-Time Undergraduates, Fall 2011-Fall 2012			
Attendance Status	Fall 2011 First-Time Undergraduates	Retained in Fall 2012	Retention Rate
Full-Time	678	405	59.7%
Part-Time	140	55	39.3%
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Fall Enrollment Survey, Part E.</i>			

II.E. Faculty Characteristics

II.E.1. Full-Time Faculty by Race/Ethnicity, Sex, Tenure Status, and Academic Rank

Full-Time Faculty by Race/Ethnicity, Sex, Tenure Status, and Academic Rank, Fall 2012									
Tenured		W	B	H	A/PI	AI/AN	NRA	U	Total
Professors	M	2	0	0	0	0	0	0	2
	F	5	0	0	0	0	0	0	5
Associate Professors	M	2	0	0	0	0	0	0	2
	F	5	0	0	0	0	0	1	5
Assistant Professors	M	8	0	0	0	0	0	0	8
	F	18	0	0	0	0	0	0	18
All Others	M	0	0	0	0	0	0	0	0
	F	0	0	0	0	0	0	0	0
Total	M	12	0	0	0	0	0	0	12
	F	28	0	0	0	0	0	1	28
<u>Without Tenure</u>									
Professors	M	0	0	0	0	0	0	0	0
	F	0	0	0	0	0	0	0	0
Associate Professors	M	0	0	0	0	0	0	0	0
	F	0	0	0	0	0	0	0	0
Assistant Professors	M	0	0	0	0	0	0	0	0
	F	0	0	0	0	0	0	0	0
All Others	M	2	0	0	0	0	0	0	2
	F	0	0	0	0	0	0	0	0
Total	M	2	0	0	0	0	0	0	2
	F	0	0	0	0	0	0	0	0
<u>Total</u>									
Professors	M	2	0	0	0	0	0	0	2
	F	5	0	0	0	0	0	0	5
Associate Professors	M	2	0	0	0	0	0	0	2
	F	5	0	0	0	0	0	1	5
Assistant Professors	M	8	0	0	0	0	0	0	8
	F	18	0	0	0	0	0	0	18
All Others	M	2	0	0	0	0	0	0	2
	F	0	0	0	0	0	0	0	0
Total	M	14	0	0	0	0	0	0	14
	F	28	0	0	0	0	0	1	28
Legend: W=White Non-Hispanic, B=Black, H=Hispanic, A/PI=Asian/Pacific Islander, AI/AN=American Indian/Alaskan Native, NRA=Non-Resident Alien, U=Unknown.									
Data Source: Sussex County Community College									

II.E.2. Percentage of Course Sections Taught by Full-Time Faculty

Percentage of Course Sections Taught by Full-Time Faculty, Fall 2011 and Fall 2012		
	Total Number of Course Sections**	
	Fall 2011	Fall 2012
Taught by Full-time Faculty	243 (33.5%)	237 (36.1%)
Taught by Part-time Faculty	476 (65.6%)	410 (62.4%)
Taught by Others*	7 (0.9%)	10 (1.5%)
Total	726 (100.0%)	657 (100.0%)

*Data Source: Sussex County Community College. *Others include Full-time Administrators and Teaching Assistants. **Concurrent, Open Labs, & Independent Study Not Included.*

II.E.3. Ratio of Full-Time to Part-Time Faculty

Ratio of Full-Time to Part-Time Faculty, Fall 2011 and Fall 2012		
	Fall 2011	Fall 2012
Full-Time Faculty	44 (17.6%)	42 (16.2%)
Part-Time Faculty	206 (82.4%)	217 (83.8%)
Total	250 (100.0%)	259 (100.0%)

Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Human Resources Survey.

II.F. Governing Board Characteristics

II.F.1. Characteristics of the Board of Trustees by Race/Ethnicity and Sex

Characteristics of the SCCC Board of Trustees by Race/Ethnicity and Sex								
	W	B	H	A/PI	AI/AN	NRA	U	Total
Male	9	0	0	0	0	0	0	9
Female	3	0	0	0	0	0	0	3
Total	12	0	0	0	0	0	0	12
<i>Legend: W=White Non-Hispanic, B=Black, H=Hispanic, A/PI=Asian/Pacific Islander, AI/AN=American Indian/Alaskan Native, NRA=Non-Resident Alien, U=Unknown.</i>								
<i>Data Source: Sussex County Community College</i>								

II.F.2. Characteristics of the Board of Trustees by Title and Affiliation

Members of the SCCC Board of Trustees, 2013		
Name	Title	Affiliation
Glenn T. Gavan	Attorney	Glenn T. Gavan, Esq. LLC
Lorraine C. Parker	Retired Judge	
Glen J. Vetrano	Retired Fire Chief	
Jerry A. Scanlan	Director	Alcatel-Lucent Services Solutions Group
Dr. Bernard J. Andrews	Retired Educator	
Dr. Rosalie Lamonte	Executive County Superintendent	Sussex, Warren and Morris Counties
Richard A. LaRuffa	Engineer	Jacobs Engineering
Edward J. Leppert	CPA	Leppert Group
Thomas J. Senker	President	Newton Medical Center/Atlantic Health
Jacob J. Smith	Retired Banking Exec/Entrepreneur	Alpine Haus
Kathleen Yaskovic	Attorney	Argentino & Jacobs
Dr. Paul Mazur	President	Sussex County Community College
<i>Data Source: Sussex County Community College</i>		

II.F.3. URL with SCCC Board of Trustees Information

Additional information can be found online at: <http://sussex.edu/aboutus/boardoftrustees/>

II.G. Profile of the Institution

II.G.1. Degree and Certificate Programs

Degree and Certificate Programs Offered, Fall 2013	
Type of Degree	Program (CIP Code)
Associate in Arts (AA)	Liberal Arts (240101) <ul style="list-style-type: none"> ○ Anthropology Option ○ Communication/Broadcasting Option ○ Communication/Film Studies Option ○ Communication/Journalism Option ○ Theater Arts Option ○ Elementary/Secondary Education Option ○ English Option ○ History Option ○ Political Science ○ Pre-Law Option ○ Psychology Option ○ Sociology Option
Associate of Fine Arts (AFA)	Studio Arts (500702) <ul style="list-style-type: none"> ○ Design Option ○ Photography Option
Associate in Science (AS)	Accounting (520301) Business Administration (520201) Criminal Justice (430199) Environmental Studies (030103) Human Services (440701) Science/Mathematics (300101) <ul style="list-style-type: none"> ○ Biology Option ○ Chemistry Option ○ Computer Science Option ○ Geology Option ○ Information Systems Option ○ Mathematics Option ○ Pre-Medical/Dental Option ○ Pre-Nutrition/Dietetic Option
Associate in Applied Science (AAS)	Automotive Service Technology (150803) Business Management (520201) Child Developmental Specialist (131209) Computer Information Systems (110101) Criminal Justice (430199) Fire Science Technology (430299) Graphic Design (500409) <ul style="list-style-type: none"> ○ 3D Computer Arts Option Health Science (510000) New Media Communications (110801) Nurse Education Program (None – Partnership with Passaic

	County Community College) Paralegal Studies (220302)
Professional Certificates	Automotive Service Technology (150803) Child Development Specialist (190709) Computer Information Systems (110101) Computerized Accounting (520399) Fire Science Technology (430299) Web Design (500409) Paralegal (220302) Web Publishing (091001)

II.G.2. Other Programs

Access Programs

- GED/ABE Study Programs
- Academic Support Services
- Disabilities Assistance Program (DAP)
- English Speakers of Other Languages (ESOL)
- Developmental Studies Courses

Certificates of Achievement

- Bookkeeping
- Computer Aided Design/Drawing Software
- Digital Art and Illustration
- Graphic and Digital Design
- Independent Film
- Interactive Design Skills
- Multimedia Artist
- Photography
- Professional Public Leadership
- Social Media
- Technical Support
- Wordpress Theme and Design

Health Science Training Certificates

- Certified Nurse Aide
- Coding and Billing Specialist
- EKG Technician
- Emergency Medical Technician
- Home Health Aide
- Medical Assistant

- Medical Office Administration
- Phlebotomy Technician
- Surgical Technology

Community Education Training Certificates

- Alternate Route Teacher certification - New Pathways to Teaching in New Jersey
- Building Inspector RCS, ICS, HHS
- Certified Substitute Teacher/ NPTNJ 24 hour Pre-service Program
- Construction Official
- Electrical Inspector
- Entrepreneur Certification Program (NJSBDC)
- Food Safety for Food Handlers HHS
- Personal Watercraft & Boating Safety Certificate
- Personal Trainer
- Plumbing Inspector ICS, HHS
- ServSafe® 1 Day Training
- Subcode Official
- Additional certifications are offered on line through ed2go and Gatlin

Academic Initiatives

The New Jersey legislature passed the Lampitt Bill in September 2007, referred to as the NJ Transfer Law or Agreement. The law provides for the transfer of 60-64 credits for AA and AS degree graduates from NJ public community colleges to NJ public four-year colleges. Staying with the same major is best, and transfer admission is not guaranteed.

In addition, SCCC has established articulation agreements with some private four-year colleges as well as some of the publics for specific programs of study.

4-Year College	SCCC Program
Fairleigh Dickinson University (private) Madison, NJ	Business Management, Hospitality Option
Felician College (private) Lodi, NJ	Business Administration, Criminal Justice, Education
Marywood University (private) Scranton, PA	Graphic Design
New Jersey Institute of Technology (public) Newark, NJ	Business Administration
William Paterson University (public) Wayne, NJ	Business Administration, Education

This list of articulation agreements is also available in the 12-13 college catalog, posted at: <http://sussex.edu/catalog/>

Profile of Community Education at SCCC

Providing a venue for life-long learning, Sussex County Community College offers a full range of programs through its Continuing Education (CE) division. These programs are dedicated to providing learning opportunities to area residents and local businesses. With a host of multi-faceted programs to enhance work and technology skills, CE provides educational possibilities in areas such as art and culture, finance, childhood development, health and wellness, computer technology, personal enrichment and professional development. CE provides local businesses with computer technology, business operations and customized employee training either on campus, or at the business site.

CE tailors its offerings for both business and individual needs based on data derived from a variety of sources. Information is obtained through student and employer input and surveys, through data collected from local government and business groups, and through personal interaction with the community. Professional Development Courses have been added to target the public school teachers and their administrators. CE's partnership with the New Jersey Department of Education allows us to be a Professional Development provider. CE offers programs in certain areas to people who are seeking entry-level jobs that require specific course work or certification, and who need continuing education in order to stay competitive in their present positions.

CE contributes to the enhancement of business creation and development by providing quality post-secondary technical and other career education that is accessible on a continuous basis, throughout the working career of local employees. CE provides local businesses with training in computer technology, business operations, finance, supervision, team building, ESL and other customized employee training. These trainings can occur either on campus, or at the business sites. Corporate and customized training initiatives assist area employers to retain employees through upgrading their skills to meet the ever-changing technology and business demands. Working with the local business community and the New Jersey Department of Labor, Morris / Sussex / Warren Workforce Investment Board, Sussex County Chamber of Commerce & Economic Development Partnership, and the NJSBDC of Northwest Jersey, CE seeks to identify individual businesses and workers who would benefit from this training. CE's customized training program offers specific training adapted to the individual needs of a business.

USDA Entrepreneurial Center

Thanks to a grant from the USDA/Rural Development, Sussex County Community College was able to create the USDA Entrepreneurial Center.

The mission of the Center is to provide entrepreneurs in Sussex County with a resource, supported by technology, counseling, and other assets, to help them grow their businesses, and in turn to stimulate economic growth in the county.

The Center is designed to enhance small businesses through the provision of the following:

1. Print and electronic media available through the Sussex County Community College Library.
2. Free consultative services offered by the NJSBDC of Northwest Jersey and SCORE (Service Corp of Retired Executives).
3. Educational programs which include the NJSBDC Entrepreneur Certificate Program, NJ Department of Labor seminars, workshops conducted by NJSBDC of Northwest Jersey, and business seminars co-sponsored by the Sussex County Chamber of Commerce.
4. Set-up for research, marketing and advertising campaigns, accounting, tutorials, and e-learning.
5. Free public resources distributed at the Center.

Small businesses or individuals using the Center's services will be given access to the facility under the supervision and direction of Community Education & Workforce Development at Sussex County Community College. The Center will be open to the public by appointment, Monday through Thursday, 9:00 a.m.-9:00 p.m., and on Friday, 9:00-3:00.

Learning Opportunities for Seniors

The “Over-50” sector of the population is the fastest growing age group in the country. Because CE believes that learning should be a lifelong process, we address the educational needs of this segment of the population through a variety of courses and seminars. The topics presented include computers, the Internet, money management, fitness and art. Additionally, CE sponsors a day dedicated to lifelong learning. Senior Day provides workshops, motivational speakers, and entertainment that encourage this population to come to SCCC and perhaps take a course.

Personal Enrichment

Personal enrichment courses and seminars offered by CE are a wonderful opportunity for the community to explore interests and become part of a learning environment that is fun and stimulating. CE offerings such as yoga, guitar, photography, video photography, art, fly fishing, and dance can enrich the lives of members of the community and offer opportunities to explore new areas of interest.

Alternate Route for Teacher Certification

Alternate Route for Teacher Certification: New Pathways to Teaching in New Jersey is in its sixth year at SCCC. Through a partnership with New Jersey City University, we offer students an opportunity to earn fifteen graduate level credits upon completion of this program. The program consists of two stages: Stage I begins in the spring and runs through the summer term, and Stage II begins in the fall and runs through the following spring semester. Many students completing this program have found full-time teaching positions.

Educational Leadership

In December 2008, SCCC CE entered into an agreement with Seton Hall University to offer their MA/Ed.S. program in Educational Leadership for certified teachers in this area, leading to Principal and Supervisor certification. This two-year cohort program is based on a hybrid learning model and requires only two weekends per semester at the SCCC campus, with remaining classes offered online. Tuition is nearly 25% less than the Seton Hall's main campus for the same program. The first cohort of the program began on September 18, 2008 enrolling teachers from many school districts in Sussex County, and continues to enroll students for both Stage I and Stage II.

Public Safety Training Academy

The Public Safety Training Academy (PSTA) is located approximately five miles from the SCCC main campus, at the Sussex County Homestead Complex on Morris Turnpike in Frankford Township (directly across from the Sussex County Library - Main Branch). The PSTA offers relevant, quality training and educational programs to local fire departments, the law enforcement community, emergency medical personnel, government employees and the general public in all aspects of public safety.

The facility is accredited by the Division of Fire Safety to deliver state fire service courses, and is also licensed for live burns and various simulations by the Division. The PSTA trains over 1,000 people annually in courses such as Firefighter 1, Firefighter 2, Firefighter 3, Strategies & Tactics, Incident Management, Fire Officer Training, Fire Extinguisher Training, Emergencies in Health Care Facilities Training, Vehicle Extrication, and Emergency Medical Technician Training, as well as other state & federally approved courses. It is also the county hub for police training at the facility's firing range.

The Academy is equipped with full service fire vehicles, a burn building, smoke tower and various other training buildings and simulators.

II.H. 1. Major Research and Public Service Activities

Major Research Activities

Sussex County Community College does not currently participate in any major research activities.

Public Service Activities

Public service activities take a variety of forms at Sussex County Community College. In addition to a variety of programs and events that serve the needs of the surrounding community, the faculty, staff and students at SCCC are actively involved in volunteerism throughout Sussex and Pike Counties.

Supporting Local Businesses

Sussex County Community College is the host to many initiatives designed to provide resources and enhance the county's economy. From computer training, to personal finance, SCCC offers a broad range of workshops, seminars and career training programs for area residents and businesses. The Community Education and Workforce Development Division also offers customized training for area businesses. Additionally, the College is an active partner in the New Jersey Community College Consortium for Workforce and Economic Development. This consortium provides one-point access to all of the vast resources of the state's 19 community colleges, including over 1,700 programs taught by highly qualified faculty with business and industry experience.

Community Enrichment

SCCC has a long tradition of offering diverse cultural programming to the community and dozens of enrichment activities for students and the public. In January 2008, the College opened a state of the art Performing Arts Center launching a whole new era of arts and entertainment for SCCC students and the community. The Performing Arts Center at SCCC has become the flagship theater in Northwest New Jersey presenting exceptional entertainment. SCCC presents a diverse showcase of dance, comedy, opera, contemporary and classical music, international and supernatural shows and student performances.

Thursdays on the Green, a free concert series hosted on the SCCC campus has been a summer tradition for hundreds of Sussex County residents for nine years. In addition to fabulous music, guests enjoy a family festival with vendors, artisans, giveaways and more. For the past few years the concert series has been underwritten by Horizon Blue Cross, Blue Shield.

In addition to being the cultural hub for the County, the SCCC campus has become the center for dozens of community activities. An annual 9/11 Remembrance Ceremony takes place at the College's 9/11 memorial each year. The United Way and dozens of other local charities use the campus green and College facilities for various fundraisers and activities. Human Spirit awards are presented on campus each year. Area law enforcement and emergency service volunteers are

honored at an annual gathering on campus. The College hosts two blood drives on campus each year. A fitness and walking trail was opened on campus in February, 2010 and is widely used by community members. Each year the Student Government Association organizes an annual community Haunted Hay Ride at the end of October. This event is attended by hundreds of area school children.

Sussex County Community College is the home for the Betty June Silconas Poetry Center which provides poetry readings, poetry workshops and open readings for area poets. The campus also hosts the Teen Arts Festival, which gives local students a platform to display their immense creative talent in a variety of arenas.

Philanthropy

Sussex County Community College students, staff and faculty support dozens of charitable events throughout the year. The College is an active participant in the Sussex County United Way annual campaign, American Cancer Society Daffodil Days, the American Red Cross Heroes Campaign and many other fundraising drives. Student Clubs and SCCC athletic teams champion specific causes throughout the year including Project Self Sufficiency, Mentoring Plus, DASI, holiday food and toy drives and more.

For the past several years the College has hosted and coordinated the annual Relay for Life event for the American Cancer Society. More than 500 members from the community participate in this extraordinary event which raises over \$100,000.

Each month the college reports community service activities to the Board of Trustees. This report details monthly volunteer service of the SCCC faculty and staff. Over 70% of SCCC employees participate regularly in some form of community service. Service areas represented include local community organizations, faith based causes, health and wellness issues; social services; arts and culture and education.

Volunteerism in the Classroom

In the spring semester of 2010 SCCC partnered with United Way of Sussex County to mobilize volunteers on campus and throughout the community. Service Learning is a teaching and learning strategy that integrates community service with instruction and reflection.

Improving employment skills in the community

In the summer of 2012 the NJ State Department of Labor approached community colleges requesting support with training for local residents who were transitioning from state to federal unemployment benefits. SCCC responded to this request and has trained hundreds of area residents on resume writing, job search skills and local resources available to support unemployed individuals.

II.I. Major Capital Projects

The following Chapter 12 capital projects were underway and/or completed during fiscal year 12-13:

- Improvements to the Public Safety Training Academy including a new fire pump, totaling \$120,000.
- Installation of underground IT cabling to improve the IT infrastructure, totaling \$577,000
- Sewer repairs and signage upgrades were completed, totaling \$75,000

The following Chapter 12 capital projects are in planning stages or will be underway during fiscal year 13-14:

- Electrical upgrades for campus data center servers and installation of connections to underground cabling, estimated cost of \$1.5 million.
- Boiler replacements for four campus buildings, estimated cost of \$1 million
- Façade repairs and window replacements project in planning, estimated cost of \$1.2 million
- Improvements to campus fire security and code blue systems in planning, estimated cost of \$650,000

Non-Chapter 12 projects include:

- The final phase of the County solar project will be completed in 13-14. The panels were installed during 12-13.
- Work will begin in 13-14 on the college's dark fiber network that will expand bandwidth for the college's network and for Sussex County school districts. Planning will also begin for the transition to a new ERP system for the college, utilizing state IT grant monies totaling \$2.7 million.
- Early planning has begun on the college's academic facilities upgrade utilizing the state GO bond, totaling \$5.8 million.

Source: Sussex County Community College, Finance Department